

COMPANY NAME:

ANIM 32



Republic of the Philippines Department of Migrant Workers

OVERSEAS WORKERS WELFARE ADMINISTRATION





P.R. No.: <u>2025-04-0089</u> Date: <u>MAY 3 0 20</u>25

REQUEST FOR QUOTATION | PROPOSAL

COMPA	NY ADDRESS:					
To who	m it may concern:					
shortes	quote your lowest price/s (taxes included) on the lot or item/s below time of delivery and submit your quotation using your company less Workers Welfare Administration - MIMAROPA, 8th Floor - Marc 2015 of 5:00 PM. LOWRISSE V. DULFO Supply Officer (Designate)	etterhead or t	his form du	uly signed by your of venue Corner San Al GERALD "I	ficial repres	entative to e, Manila
PROJEC	T TITLE NAME: Proposal for the Lease of Venue and Meals for Inf	o Caravan on	Reintegrat	tion.		
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT	UNIT	TOTAL COST
1	Meals (AM PM Snack and Lunch) with free flowing coffee	60	pax	₱39,000.00		
2	Use of Conference Hall	1	unit	₱15,000.00		
	Use of Projector					
	Table and Chairs					
	Sound System with atleast two (2) wireless microphone					
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					-	
			-			
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		_			-	
		_	-		-	
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	llowe yyyyyyy				
Terms	y Date: 18 June 2025 of Payment: alidity: Sixty (60) Days from Qoutation Proposal date.	nows Addition				
Additional Documentary Requirements: 1. Updated Philgeps Certificate or Registration Number 2. Valid Mayor's Business Permit			Company Name			
3. Latest BIR Registration			Signature over Printed Name			
4. Omnibus Sworn Statement - Submitted within five			Authorized Representative			
(5) days upon acceptance of NOA (Notice of Award)			Decimation			
Note: Ridders may also submit their hid proposal and			Designation			
Note: Bidders may also submit their bid proposal and supporting documents throug email address:			Company Tel. Fax Mobile No.			
region4b@owwa.gov.ph			Company I	C. I rax I Woodle		
			Date			





Department of Migrant Workers

OVERSEAS WORKERS WELFARE ADMINISTRATION Regional Welfare Office - MIMAROPA

8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila Tel. No.: (02) 8353-9016 | (02) 8353-8986 | Email: region4b@owwa.gov.ph



GENERAL CONDITIONS:

- 1. Entries must be typewritten | if handwritten, it must be clear and legible;
- 2. Bidders must submit certificate of PHILGEPS Registration;
- 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following:
 - a. Bidder's Company Name
 - b. PHILGEPS Reference No.
 - c. Project Title | Name
 - d. PR No.
- 5. Item(s) delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
- 7. Proposal | Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal I Bid modifications submitted beyond the scheduled deadline shall not be considered;
- 9. Price quoted | submitted on the deadline shall be considered as final and unalterable;
- 10. Use of non-discretionary | non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.